

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 70  
MAY 9, 2012 – WORK SESSIONS**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, May 9, 2012, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
                                 Kelly Emerson, Member  
                                 Angie Homola, Member

**Staff Present:** Bill Oakes, Director, Eric Brooks, DEM

**Others Present:** Elaine Marlow, Budget Director, Tom Shaughnessy, ICOM

Record @ 00:13

**Public Works/DEM**

**Subject/Description:** Washington State Homeland Security Grant Purchase – (PSIC) Public Safety Interoperable Communications

**Attachment:** Approved Equipment Authorization Request

**Information:** Tom Shaughnessy, ICOM, briefed the Board on the equipment authorization request for the Washington State Homeland Security Grant Purchase-Public Safety Interoperable Communications.

**Assessor  
Summary Minutes**

Work Session was held between the County Commissioners and the Assessor on Wednesday, May 9, 2012, at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
                                 Kelly Emerson, Member  
                                 Angie Homola, Member

**Present:** Mary Engle, Assessor

**Others Present:** Elaine Marlow, Budget Director

Record @ 14:53

**Subject/Description:** Farm/AG Advisory Committee (cont from 2/8/12)

**Attachment:** none

**Discussion:** The Board has advertised twice seeking applicants to serve on the Farm/AG Advisory Committee. Three applications have been received. The five member committee represents the active farming community within the county to serve in an advisory capacity to the Assessor's Office in implementing assessment guidelines as established by the Department of Revenue for the assessment of open space, farms and agricultural lands.

**Follow up:** The Board supported continuing to pursue formation of the committee.

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**Subject/Description:** 16 Open Timber applications

**Attachment:** yes

**Action Requested:** Schedule public hearing for 16 Open Timber applications.

**Follow up:** Okay with full Board to move forward on Monday May 14, 2012 to schedule for public hearing on June, 4, 2012.

**Facilities Department  
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, May 9, 2012, at 9:35a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member  
Angie Homola, Member

**Staff:** Pam Dill

**Staff Present:** Dan Sherk, Facilities Director

**Others Present:** Elaine Marlow, Budget Director, Wylie Farr

Record @36:51

**Subject/Description:** Surplus Vehicles, Island County Sheriff

**Attachments:** yes

**Proposed Action:** Approval of Resolution for Disposal of the following county property:

- 2005 Chevy Impala from Motor Pool Fleet
- 2006 Ford Crown Victoria from Motor Pool Fleet
- 1998 Chevy Lumina from Motor Pool Fleet
- 2001 Ford Windstar from Motor Pool Fleet (Purchased with Drug money)

**Follow up:** The Board asked that Dan Sherk reach out to other county departments to see if they could use one of the vehicles prior to moving resolution forward to a Monday meeting.

**Subject/Description:** ICLEI Membership, Annual renewal

**Attachments:** none

**Action Requested:** Item was tabled.

**Island County Treasurer  
Summary Minutes**

Work Session was held between the County Commissioners and the Treasurer on Wednesday, May 9, 2012, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member  
Angie Homola, Member

**Staff:** Pam Dill

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**Present:** Ana María d Nunez, Treasurer

**Others Present:** Elaine Marlow, Budget Director

Record @ 56:23

**Subject/Description:** Request for Bids

**Attachment:** yes

**Action Requested:** Bid Award – Title Reports for 2012 Tax Foreclosure

**Follow up:** Okay with full Board to move forward to Monday's meeting.

**Subject/Description:** Property Tax season update

**Attachment:** none

**Information:** Posting of property tax payments should be complete in less than a week. Volunteers contributed 150+ hours.

**Follow up:** The Board would like to formally recognize the volunteers at a Monday meeting.

**Subject/Description:** Doxo update

**Attachment:** none

**Information:** Currently have 206 connections and anticipate it will grow over time.

**Prosecuting Attorney  
Summary Minutes**

Work Session was held between the County Commissioners and Prosecutor on Wednesday, May 9, 2012, at 10:05, in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member  
Angie Homola, Member

**Staff:** Pam Dill

**Present:** Greg Banks, Michele Graaff

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:02

**Subject/Description:** Partial restoration of staffing

**Attachment:** Memorandum dated 5/8/12 from Greg Banks, to BOCC

**Action Requested:** Authorization to increase 0.6 FTE District Court Deputy Prosecuting Attorney to 1.0 FTE and temporary reinstatement of a half-time receptionist/legal assistant until he end of the year.

**Follow up:** Discussion only, no decisions were made.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 73  
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**Health Department  
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, May 9, 2012, at 10:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
                                 Kelly Emerson, Member  
                                 Angie Homola, Member

**Staff Present:** Keith Higman, Director, Kerry Graves, Dr. Roger Case

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:38:32

**Administration**

**Subject/Description:** Linda Lee Martens Health Hero Awards – Joint CHAB/Board of Health meeting on May 21<sup>st</sup>

**Attachment:**

**Information:** Board of Health will acknowledge and present 13 awards this year.

**Subject/Description:** 2012-2014 Consolidated Contract Amendment

**Attachment:** yes

**Action Requested:** Approval of Contract Amendment with WA State Department of Health – 2012 – 2014 Consolidated Contract; Contract amendment adds \$15,230 to Maternal Child Health Program, adds \$770 to the On-site System Local Management Plan Program, adds \$3,629 to the Public Health Emergency Preparedness Program, adds \$36,925 to the WIC Nutrition Program, and reduces the Snap-Ed Program by (\$6,095). Contract No. C16886, Amendment No. 2; Contract Amount: \$810,116, Amendment Amount: \$50,459.00.

**Follow up:** Okay with full Board to move forward to a Monday meeting.

**Environmental Health**

**Subject/Description:** eOnsite, LLC – OnlineRME Software Service

**Attachment:** yes

**Action Requested:** Approval of Contract with eOnsite, LLC – OnlineRME Software Service; Re-sign of contract for internet based software service to Island County and onsite sewage system Maintenance Service Providers to record onsite inspections online and interface with the County's Interlocking database with correction to the Contractor's name. No change to terms and conditions; Contract Amount: \$6,200 (first year only)

**Follow up:** Okay with full Board to move forward to a Monday meeting.

**Commissioners Agenda  
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, May 9, 2012 at 10:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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**County Commissioners:** Helen Price Johnson, Chair      **Staff:** Pam Dill  
Kelly Emerson, Member  
Angie Homola, Member

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:45:40

**Subject/Description:** Consider appointment for Planning Commission vacancy

**Attachments:** yes

**Action Requested:** Consider appointments for Planning Commission vacancy.

**Follow up:** The Board agreed to extend the deadline and re-advertise the position for two weeks.

**Subject/Description:** Consider reappointments to Noxious Weed Board

**Attachments:** yes

**Action Requested:** The Board considered applicants for reappointment to the Noxious Weed Board.

**Follow up:** Okay with full Board to move recommendation forward to Monday's meeting.

**Subject/Description:** Consider appointment to Conservation Futures Technical Advisory Committee

**Attachments:** yes

**Action Requested:** The Board considered applicants for appointment to Conservation Futures Technical Advisory Committee.

**Follow up:** Okay with full Board to move recommendation forward to Monday's meeting.

**Budget Director/GSA/IT  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, May 9, 2012, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair      **Staff:** Pam Dill  
Kelly Emerson, Member  
Angie Homola, Member

**Staff Present:** Elaine Marlow, Budget Director

**Others Present:** Carol Barnes, Animal Control

Record @ 01:53:50

**Public Defense**

**Subject/Description:** Agreement No. ICA 12193 between Island County and the Washington State Office of Public Defense

**Attachments:** yes

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**Action Requested:** Approval of Agreement No. ICA 12193 between Island County and the Washington State Office of Public Defense (OPD) to provide the statutory distribution of funds for the purpose of improving the quality of public defense services; Amount \$29,077.00.

**Follow-up:** Okay with full Board to move forward to a Monday meeting.

**Animal Control/Shelter**

**Subject/Description:** Revision to Animal Ordinance ICC 6.08 Revision of Fees

**Attachments:** yes

**Action Requested:** Approve the following revisions to ICC 6.08:

**6.08.050 License Fee**

	<b>Current</b>	<b>Revised</b>
Altered	7.00	10.00
Unaltered	25.00	33.00
Group License	100.00	Remove fee

**Late Fee**

<b>Current</b>	<b>Revised</b>
10.00	No fee

**6.08.170 Redemption Fees– Leave fees at current rate**

**Boarding Fee**

<b>Current</b>	<b>Revised</b>
7.00	10.00

**Public Viewing of Intake Records** – Continue making intake forms as public records within the guidelines of the Public Records Disclosure Act.

**Surrenders/Adoptions** - Delete fees from the code; removing them from County purview and streamlining the process.

**Follow-up:** Okay with full Board to move forward with code revisions and bring ordinance forward to a Monday meeting.

**EXECUTIVE SESSION**

Commissioner Price Johnson announced that the Board would recess then meet in Executive Session at 11:30 a.m. as allowed under RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session will be held in the Office of the Commissioners, County Administration Building, Second Floor, Conference Room #218, 1 N. E. 7<sup>th</sup> Street, Coupeville, Washington and is expected to last approximately 20 minutes. No announcement in open public session is expected.

At 11:50 a.m. Commissioner Price Johnson announced that the Executive Session would be continued to May 11, 2012 at 1:00 p.m.

At 1:00 p.m. on May 11, 2012 the Board went into Executive Session as allowed under RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session concluded at 1:15 p.m. and the Board returned to regular session. Commissioner Price Johnson announced that the matter would be delegated to the Human Resources Director. Commissioner Emerson was opposed to delegating the matter to the Human Resources Director.

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There being no further business to come before the Board the meeting adjourned at 1:24 p.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Helen Price Johnson, Chair

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Kelly Emerson, Member

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Angie Homola, Member

ATTEST:

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Elaine Marlow, Clerk of the Board